



## **JOB POSTING FORM**

Facility/Organization: NYCHSRO/MedReview

Position/Title: DRG/APG Reviewer

Work Setting/Organization Type: Full time (M-F) Office and Community Business Settings and Remote positions considered.

Job Function: Coding

Reports To: Senior Director of Coding

Location(s): New York, NY

Job Type: Full-Time

Shift: Day

### **DRG/APG Reviewer**

#### **Qualifications**

- Ability to prioritize and organize workload and complete tasks independently
- Ability to communicate effectively both orally and in writing
- Knowledge of various computer software programs and able to demonstrate computer skills
- Individual must have a minimum of three years' experience in DRG Validation/Claims/Inpatient coding
- Required Certifications ICD-10-CM/CPT coding, Registered Health Information Technician (RHIT), Registered Health Information Administrator (RHIA) or Certified Coding Specialist (CCS), or RN with above Coding Certifications a plus
- Able to work closely with physicians
- Ability to justify decisions both in writing and verbally
- Visual and Auditory comprehension & function for written & verbal communication.
- Manual Dexterity with ability to use computers and other office equipment necessary to perform assigned tasks
- Ability to access various settings, negotiate architectural barriers (i.e. stairs) in office and community settings
- Ability use public transportation to commute to work

#### **Position Summary**

- DRG/APG Validators review charts on behalf of our clients to assist in cost containment. Our approach to chart review encompasses coding guidelines and clinical evaluation with a goal towards eliminating unjustified overpayment.

#### **Job Description**

MM: LIHIMA Posted 6/15/21

- Validate ICD-10-CM coding to ensure proper DRG assignment in order to screen out over billed cases
- Validate/assign CPT codes to assure proper billing
- Refer cases with possible utilization and/or quality issues
- Bring to the attention of the managers and other key staff involved in the review process of any other issues and problems that case review may present
- Perform on-site reviews within and outside of New York State as assigned
- Perform varied types of reviews in central office when assigned
- Adhere to and maintain qualitative and quantitative standards.
- Coordinate and collaborate on scheduled on-site reviews with other reviewers and the host department in order to ensure the timely completion of the review
- Record review decisions and justifications for changes requested or issues raised
- Report daily and weekly output.
- Inform the personnel involved in the review process of any applicable coding guidelines, conventions and information that will ensure quality in DRG reviews.
- Maintain professional credentialed status by participating in approved continuing education programs and seminars
- Perform other duties related to the review process as deemed necessary by the Director.

**CONTACT INFORMATION:** Should you have interest in the above position, please email or fax your resume to:

**Human Resources Department**

**Fax to:** 212-897-6050

**E-mail to:** [hr@medreview.us](mailto:hr@medreview.us) (you may click on this link to send)

(Please attach resume in MS Word or WordPerfect format)